

EDGEFIELD PARISH COUNCIL
Minutes of the Parish Council Meeting held in the Village Hall, Edgefield,
Monday 19th October 2026, 7pm.

Present: Cllr Emma Cletheroe (EC) Chair
Cllr Jackie Cole (JC)
Cllr Claire Cletheroe (CC)
Cllr Melinda Derry (MD)
Cllr Catherine Witts (CW)

Amanda Yacoubian (Clerk)
3 members of the Public

26/140. Chairman's welcome and apologies for absence- Cllr J Goldney - apologies accepted.

26/141. To consider any application for co-option to fill vacancies – None

26/142. To receive Statements of Pecuniary or Prejudicial interests for dispensations – none

26/143. To approve the minutes of the Parish Council Meeting of Monday 17th September 2026 – Circulated to Councillors on 10th October 2026. Proposed Cllr JC, seconded Cllr CW.
ALL AGREED

26/144. To report progress on items not covered elsewhere on the agenda (for information only) – It was asked about the funds that were given to the Environment Group and what has happened with the remaining funds now that the Environment Group is no longer looking after the pond. To go on the next agenda.

26/145. Open Forum – 10 minutes will be allowed for public comment on agenda items only at the start of the meeting – A parishioner asked about the pipeworks running from The Pigs to Holt. This is planned for later this year/early 2027.

26/146. District Councillor and County Councillor reports from Cllr Andrew Brown – for full reports please refer to the website.

26/147. Planning Applications and Decisions

a. CL/26/1896 - The Old Stables, Ramsgate Street, Edgefield, NR24 2AY. Certificate of Existing Lawful Use of holiday let as ancillary residential annex to the main house.

b. PU/26/1570 - Prior Approval for Change of Use of 2 Agricultural Barns (Barns 3 and 4) Under Class Q of the (GPDO) to 10 residential Dwellings (Class C3) Location: - REFUSED

c. PF/26/0793 - Erection of side and first floor extension, interior alterations and replacement window to south elevation, Greenacres Ramsgate Street Edgefield Melton Constable Norfolk NR24 2AX. APPROVED

d. PF/26/1857 - Change of use of agricultural building to dwelling and works associated. The Dutch Barn Plumstead Road Edgefield Melton Constable Norfolk NR24 2AQ – Based on the first application, where EPC objected due to the access being close to a bend in the road, this proposal is now no different with regards to the exit again being sited next to a bend in Plumstead Road, therefore **OBJECTION. ALL AGREED**

e. PF/26/1993 - Construction of new connection to main foul sewer, including the installation of underground pipework. Alteration to previously approved application – No Objection

26/148. FINANCE

a. To approve the financial statement, (cash book, bank statement and bank reconciliation) – emailed to Councillors on 10th October 2026

On a PROPOSAL by Cllr CW, SECONDED by Cllr JC it was AGREED to approve the cash book, budget and acknowledge balance at bank. ALL AGREED

b. To Approve the following payments and receipts

Payments

23/09/2026	£16.99	90L garden waste bags
23/09/2026	£11.98	Net for pond
23/09/2026	£7.37	Ink Cartridge/4 PC's
23/09/2026	£5,760.00	Avant ag Services Hire of digger & tipper
24/09/2026	£22.04	Pipes for pump
24/09/2026	£125.25	Pipes for pump
28/09/2026	£402.48	Clerk salary + backdated payrise
30/09/2026	£7.00	Unity Trust, Service charge

Receipts

30/09/2026	£4500.00	NNDC Precept
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On a PROPOSAL by Cllr CC, SECONDED by Cllr JC it was AGREED to approve the payments and acknowledge receipts. ALL AGREED.

26/149. To receive Update on works The Pond – A Method Statement has been issued, there are some items that have been completed and some items that have not been decided. CC to look into hiring a digger to dig another hole at JPF to bury the clay that has been removed from the pond. ALL AGREED

26/150. To update on the bore hole on The Green – This is now working and there is a diagram in the storeroom filing cabinet showing the route of the pipes from the pump to the village hall and the pond.

26/151. To receive update on application for Community Grant Funding for £500.00 – Funding is not available for works on the pond unless it is a tangible item.

26/152. Clerk report/Correspondence - Insurance Policy – The insurance provider has confirmed that cover includes volunteers working on the pond when there is water present. **Telephone Box.** The clerk is currently in a protracted email chain regarding disconnecting the supply to the telephone box which is metered to EPC. It is understood that this supply is

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to the ceiling light in the telephone box which is no longer in use. There is a second supply, which the Village Hall pays, to the box which houses the defib and this one is to remain. The Clerk is to try and arrange a meeting with an Engineer on a Monday or Wednesday to assess disconnecting the power to the telephone box metered to EPC when a member of the Village Hall Committee can be present.

26/153. To agree the date of the next meeting – 16th November 2026