

EDGEFIELD PARISH COUNCIL
Minutes of the Parish Council Meeting held in the Village Hall, Edgefield,
Monday 20th July 2026, 7pm.

Present: Cllr Emma Cletheroe (EC) Chair
Cllr Jackie Cole (JC)
Cllr Jeremy Goldney (JG) (Vice Chair)
Cllr Melinda Derry (MD)

Amanda Yacoubian (Clerk)
Cllr A Brown, District and County Councillor
3 members of the Public

26/93. Chairman's welcome and apologies for absence- Claire Cletheroe – apologies accepted

26/94. To consider any application for co-option to fill vacancies – Catherine Wiits was Co-opted onto Edgefield Parish Council, ALL AGREED.

26/95. To receive Statements of Pecuniary or Prejudicial interests for dispensations – none

26/96. To approve the minutes of the Parish Council Meeting of Monday 15th June 2026 – Circulated to Councillors on 12th July 2026. Proposed Cllr MD, seconded Cllr JC. ALL AGREED

26/97. To report progress on items not covered elsewhere on the agenda – The SAM2 is repaired and a new charger has been bought. The Clerk and EC have placed SAM2 on the post outside Sands Barns. There is another post further along Holt Road but the vegetation needs cutting back. An MOP has offered to cut back the vegetation. It was suggested that the first 30mph sign coming into Edgefield from Holt could be replaced by an orange sign as they are rolling these out. Clerk to write to Highways to see if this could be considered. It was also mentioned that the markings on the roads have not yet been renewed. Clerk to chase.

26/98. Open Forum – 10 minutes will be allowed for public comment on agenda items only at the start of the meeting – None

26/99. Report from Cllr Andrew Brown – for full report please refer to the website. There is funding available, Clerk to apply

26/100. Planning Applications and Decisions

a. NNDC Decision issued re. PU/26/0862 Blackhall Farm. Change of use of agricultural building to 6 no. dwelling houses (Class C3) and building operations reasonably necessary for the conversion - Refusal of Prior Notification/Approval

b. Reconsultation PF/26/0557. The Pigs, Edgefield. Erection of maintenance building, 4 live-in units for staff with associated grounds, staff parking, extension of customer parking, new tree planting and widening of carriageway and extension of central line on Plumstead Road. Location: The Pigs, Norwich Road, Edgefield, Melton Constable, Norfolk,

NR24 2RL – It was mentioned that it is difficult to see the difference from the original application and the revised one, EPC remains very concerned about the amount of traffic that will be using Plumstead Road and pulling out onto Holt Road. It was suggested that the Utility vehicles could still enter The Pigs off Holt Road and leave via Plumstead Road.

26/101. FINANCE

a. To approve the financial statement, (cash book, bank statement and bank reconciliation) – emailed to Councillors on 12th July 2026

On a PROPOSAL by Cllr JG, SECONDED by Cllr JC it was AGREED to approve the cash book, budget and bank reconciliation and acknowledge balance at bank. ALL AGREED

b. To Approve the following payments and receipts

Payments

23/06/2026	£37.90	A Yacoubian	Printer Cartridges
26/06/2026	£347.60	A Yacoubian	Clerk Salary
30/06/2026	£7.00	Unity Trust	Service charge

Receipts – None

On a PROPOSAL by Cllr JC, SECONDED by Cllr JG it was AGREED to approve the payments, the balance at the bank is £17,432.96. Bank reconciliation was signed by EC. ALL AGREED.

26/102. To receive Update on The Pond and session attended by the Clerk and Chair held by Norfolk Wildlife Trust on Eradicating Crassula Helmsii from Norfolk's Ponds and decide on maintenance plan – Clerk and EC attended the session and 2 members from Norfolk Wildlife Trust agreed to visit the pond and prepare a management plan.

26/103. Update on meeting with NWT at the pond on Wednesday 15th July – Further to the above meeting 2 members from NWT met with EC and the Clerk and approved all the plans and the progress EPC has made so far. Works can commence on 1st September 2026 and no licence is required if the pond is dry. There is currently no water in the pond.

26/104. To receive update on re-application of the Section 106 funds of £758.56 – Clerk has reapplied for the S106 funds

26/105. Clerk Report/Correspondence

Policies, Privacy Statement, Co-opting Policy, Equality and Diversity Policy – emailed to Councillors on 12th July 2026 – ALL AGREED

To agree a date to put the works on the pond in the CVN and leaflet drop in Edgefield Village – Deadline for the CVN is 2nd oem so Clerk and EC will draft a notice to place in the next issue.

SAM2 – The SAM2 has been repaired and a new battery charger has been purchased. The SAM2 is now in-situ and EPC will seek someone to take over moving it between the posts.

26/106. To agree the date of the next meetings - 17th August 2026

Monday 20th July 2026, 7pm

26/107. To Close the Meeting – meeting closed at 20.25 pm

Signed as a correct record by:

date: