

EDGEFIELD PARISH COUNCIL
Minutes of the Parish Council Meeting held in the Village Hall, Edgefield,
Monday 16th March 2026, 7pm.

Present: Cllr Emma Cletheroe (EC) Chair
Cllr Jackie Cole (JC)
Cllr Claire Cletheroe (CC)
Cllr Jeremy Goldney (JG) (Vice Chair)
Cllr Suzanne Longe (SL)

Amanda Yacoubian (Clerk)
4 members of the Public

26/32. Chairman's welcome and apologies for absence- Cllr Melinda Derry

26/33. To consider any application for co-option to fill vacancies – None however Cllr Suzanne Longe tendered her resignation

26/34. To receive Statements of Pecuniary or Prejudicial interests for dispensations – none

26/35. To approve the minutes of the Parish Council Meeting of Monday 16th February 2026 – Circulated to Councillors on 7th March 2026. Proposed Cllr JC, seconded Cllr SL. ALL AGREED

26/36. To report progress on items not covered elsewhere on the agenda – Iain Wilson from the Pigs has asked if we would like him to attend the next meeting regarding his planning request for staff accommodation. It was agreed to ask him to attend the next Parish Council meeting in April. Also, we have received an email about a large digester being proposed in Oulton, this will service farms within a 15mile radius which includes Edgefield and will create substantial traffic and the movement of large plant along Holt Road. This will be put on the next agenda.

26/37. Open Forum – 10 minutes will be allowed for public comment on agenda items only at the start of the meeting – There are parts of a car on the side of the road on Holt Road, EC will report it to Highways.

26/38. Cllr Steffan Aquarone - None

26/39. Report from Cllr Andrew Brown – Please refer to website for full report. Anglian Water are offering funding called Thriving Communities which is aimed mostly at Village Ponds.

26/40. Planning Applications and Decisions

NNDC Ref: PF/26/0174: Renovation, including external alterations and extensions, of 7 dwellings (retrospective) Location: Woodfarm, Plumstead Road, Edgefield, Melton Constable, Norfolk, NR24 2AQ – Object because the design of the houses are not in keeping with other houses in the location. There is no variation in the properties, they are all the same. EC to look into requesting to “call in” the application from NNDC

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- b. Breck Farm, Stody. Importation of inert material in order to achieve the approved restoration of the site, along with the temporary recycling of aggregates - Acknowledged
- c. CD/26/0312 Application: Discharge of Condition Site: Merrisons Farmhouse, Church Lane, Edgefield, Melton Constable, Norfolk, NR24 2AF - Condition 3 is now discharged - acknowledged
- d. PF/26/0361 Old Street Farm Ramsgate Street Edgefield Melton Constable Norfolk NR24 2AX Proposal Erection of attached cart shed – No comment

26/41. FINANCE

a. To approve the financial statement, (cash book, bank statement and bank reconciliation) – emailed to Councillors on 7th March 2026

On a PROPOSAL by Cllr JG, SECONDED by Cllr JC it was AGREED to approve the cash book, budget and bank reconciliation and acknowledge balance at bank. A hard copy of the bank reconciliation was signed by EC along with copies of the bank statements. ALL AGREED

b. To Approve the following payments and receipts

Payments

27/02/2026	£72.00	Norfolk ALC
27/02/2026	£341.17	A Yacoubian
28/02/2026	£6.00	Unity Trust

Receipts - none

On a PROPOSAL by Cllr JC, SECONDED by Cllr SL it was AGREED to approve the payments and receipts. ALL AGREED.

26/42. To approve and sign Highways correspondence regarding approval of Parish Partnership funding of 50% for new signage – document signed by EC and witnessed by the clerk. Clerk to email back to ppschemes@norfolk.gov.uk

26/43. To approve and sign Highways Correspondence regarding approval of Parish Partnership funding of 50% for repairs to the SAM2 - document signed by EC and witnessed by the clerk. Clerk to email back to ppschemes@norfolk.gov.uk. EPC will look into delegating the movement of the SAM2 once the refurbishment has been completed.

26/44. Email received from Norfolk Ponds Project on 20th February supporting pond conservation – Clerk to write to ask for advice about when it would be possible to carry out works on the pond.

26/45.Clerk Report/Correspondence

Planning Training Course attended by Chair – EC attended the course which was informative and provided useful information regarding commenting on planning.

Policies – Internal Control, Financial Regulations – ALL AGREED

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26/46.To agree the date of the next meetings - 20th April 2026

26/47. To Close the Meeting – meeting closed at 20.09 pm

Signed as a correct record by:

date: