

EDGEFIELD PARISH COUNCIL
Minutes of the Parish Council Meeting held in the Village Hall, Edgefield,
Monday 21st July 2025, 7pm.

Present: Cllr Emma Cletheroe (EC) Chair
Cllr Claire Cletheroe (CC)
Cllr Jeremy Goldney (JG) Vice Chair
Cllr Jackie Cole (JC)
Cllr Suzanne Longe (SL)

Amanda Yacoubian (Clerk)

4 members of the Public

25/95. Chairman's welcome and apologies for absence- Cllr Andrew Brown

25/96. To consider any application for co-option to fill vacancies - Melinda Derry was Co-opted onto Edgefield Parish Council

25/97. To receive Statements of Pecuniary or Prejudicial interests for dispensations – none

25/98. To approve the minutes of the Parish Council Meeting of Monday 16th June 2025 – Circulated to Councillors on 12th July 2025. On a PROPOSAL by Cllr JC, SECONDED Cllr JG the minutes were approved ALL AGREED.

25/99. To report progress on items not covered elsewhere on the agenda – clerk to write to the Environment group in response to the email that was sent on 21st June

The poplar tree on The Green – JG mentioned a conversation with the arborist about the poplar tree and the potential ongoing costs to EPC of pollarding the tree. SL mentioned that this has also been done at Morston and a large tree has been replaced with willows. Clerk to speak to the arborist to get more information. JG advised that the speed awareness equipment needs to be returned, the PC has to make a decision to continue with the speed watch or return the equipment.

25/100. Open Forum – 10 minutes will be allowed for public comment on agenda items only at the start of the meeting – The pathway along Holt Road has still not been cut back, Clerk to get onto NNDC and the EDP as neither Highways or Broadlands will cut back the hedge. SL has written to NDC (Highways) and clerk has contacted Broadlands on several occasions.

25/101. Report from Cllr Andrew Brown - This can be viewed on the website

25/102. Planning Applications and Decisions

a. NNDC Planning Ref. IB/25/1145 - UK Power Network, Form B consultation under Section 37 of Electricity Act 1989 to install a third overhead conductor – no comment

b. NNDC Decision issued re. PF/25/0306 Woodfarm – APPROVED

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c. NNDC Decision issued re. PF/25/0278 Beech Cottage - APPROVED

25/103. FINANCE

(i) To approve the financial statement, (cash book budget, bank statement and bank reconciliation)– emailed to Councillors on 12th July 2025
On a PROPOSAL by Cllr SL, SECONDED by Cllr JC it was AGREED to approve the cash book, budget and bank reconciliation and acknowledge balance at bank. ALL AGREED.

(ii) To Approve the following payments & acknowledge receipts

Receipts

16/06/2025	£92.55	Edgefield Village Hall	Purchase of excess wine
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Expenditure

25/06/2025	£72.00	NPT&S Training	Chair
25/06/2025	£395.94	VH Building Insurance	Building insurance
27/06/2025	£337.17	A Yacoubian	June salary
30/06/2025	£6.00	Unity Trust	service charge

On a PROPOSAL by Cllr JG, SECONDED by Cllr SL it was AGREED to approve the payments and acknowledge. ALL AGREED.

25/104.SAM2 refurbishment- £1,211.50+ VAT. There is a meeting proposed for Friday 25th July between Highways, Corpusty and Saxthorpe, Plumstead and Edgefield to discuss the possibly sharing a funded new SAM2. This will be put on the next agenda.

25/105.To decide on any Highways issues – Crossing Holt Road from/to the Parish Bungalows area. This will be discussed at the above mentioned meeting with Highways along with some other issues that need to be addressed. An agenda will be forwarded onto Cllr A Brown and Cllr Callum Ringer so it can be discussed with Highways on Friday. The crossroads sign has been replaced by Highways on the junction of Ramsgate Street and Hunworth Road.

25/106. To receive an update on Bus Shelter Ramsgate Street, Bus shelter The Green, Village sign – EC to chase the volunteers.

25/107.Clerk Report/Correspondence

NALC Subscription – To be considered

Training opportunities – EC has been on the Chair training course which had useful information and networking opportunities.

New Councillor - Clerk to send details to about training opportunities

Clearing of the path along Holt Road – mentioned in Open Forum

25/108.To agree the date of the next meeting - 18th August 2025

25/109. To Close the Meeting – meeting closed at 20.07 pm

Signed as a correct record by:

date: