

EDGEFIELD PARISH COUNCIL
Minutes of the Annual Parish Council Meeting held in the Village Hall,
Edgefield,
Monday 16th May 2022, 7pm.

Present: Mark Cook (Chair) (MC) Anne Harrap (AH)
Suzanne Longe (SL) Emma Cletheroe (EC)
Harry Morshuis (HM)

Amanda Yacoubian (Clerk)
5 Parishioners
Cllr Andrew Brown

Public comment : Parishioner requested goal posts as an addition on the Greenings Edgefield Project, Council voted in favour of this, it will be looked into if there is any funding available. **Approved**

22/69. (i) To elect a Chair for 2022-23

On a PROPOSAL Mark Cook by Cllr Clethroe, SECONDED by Cllr Morshuis, Cllr Cook was elected as Chair. The Declaration of Office will be signed in the presence of the Clerk.

(ii) To elect a Vice Chair for 2022-23

On a PROPOSAL by Cllr Cook, SECONDED by Cllr Longe, Cllr Clethroe was elected as Vice Chair. The Declaration of Office will be signed in the presence of the Clerk.

22/70 Chairman's welcome and apologies for absence – MC welcomed everyone, apologies Cllr Steffan Aquarone, Jackie Cole, Lin Pateman

22/71. Statements of pecuniary interests, and dispensations to speak – None.

22/72. To approve the minutes of the Parish Council meetings of Monday 25th April 2022 – Proposed HM, seconded SL

22/73. Matters arising not covered elsewhere on the agenda - none

22/74. Report from Steffan Aquarone, Norfolk County Councillor – emailed to Council 16 May

22/75. Report from Andrew Brown, District Councillor – emailed to Councillors on 10th May.

22/76. FINANCE

(i) To approve the following payments

Monday 16th May 2022, 7pm

On a PROPOSAL by Cllr Morshuis SECONDED by Cllr Cletheroe it was AGREED to approve the following payments:

- | | |
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| a. Amanda Yacoubian – (Clerk net salary May) | £265.20 |
| b. J Boxall internal audit | £ 50.00 |
| c. Glasdon Platinum Jubilee Bench | £1,430.62 |
- (ii) To note the following receipt
- | | |
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| a. NNDC – Precept 1 st installment | £3,312.50 |
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- (iii) To Approve the monthly financial statement – cash book & budget

On a PROPOSAL by Cllr Morshuis SECONDED by Cllr Cletheroe it was AGREED to approve the financial statement – previously forwarded to Councillors on 15th May 2022

- (iv) To declare the Parish Council exempt from external audit in 2021-22

As the payments and receipts of the Parish Council were below £25,000, on a PROPOSAL by Cllr Cletheroe, SECONDED by Cllr Morshuis, it was AGREED to declare the Parish Council exempt from external audit.

- (v) To receive the internal auditor's report

The internal auditor's report was read and recommendations were noted.

- (vi) To approve the Annual Governance Statement 2021-22

On a PROPOSAL by Cllr Morshuis, SECONDED by Cllr Cletheroe, the Annual Governance Statement was APPROVED and signed.

- (vii) To approve the Accounting Statements 2021-22

On a PROPOSAL by Cllr Morshuis, SECONDED by Cllr Cletheroe, the Accounting Statements were APPROVED and signed.

- (viii) To approve an internal auditor for 2022-23

On a PROPOSAL by Cllr Morshuis, SECONDED by Cllr Cletheroe, it was AGREED to appoint Jo Boxall to conduct the Internal Audit for 2022-23

22/77. Planning – none

Field of Fun has been declined again, enforcement notice will be going out to stop activity on the field.

22/78. To receive update on Community Speedwatch – April report, Edgefield is in the top 3 for highest speeds recorded in a village, further to an accident just after the Pigs at the crossroads it is a option to request a single solid white line to prevent overtaking. Proposed Cllr Morshuis agreed & Cllr Cook seconded, **approved**

22/79. To receive update on Greenings Edgefield – This needs to be submitted, all agreed, **motion approved. Clerk to Submit**

22/80. Update on Highways issues – Signs cannot be read due to overgrown trees & hedges, the grass in front of the village gates needs cutting & gravel needs to be put down on the footpath from Pecks Lane to Sweet Briar Lane , also pothole near the sugar beet pad. Clerk to report to Highways.

22/81. To receive update on Queen's Platinum Jubilee celebrations – Posters are out to advertise our Beacon Evening, Jeremy to provide music, Anne Harrop suggested a leaflet drop and will draft a leaflet. £100 proposed to cover wine & cheese Proposed Cllr Cook, Seconded Cllr Cletheroe, **approved**

22/82. To receive update on Notice Board, new bench and repair of existing bench – Clerk has emailed the suppliers of our existing Notice Board regarding refurbishing. New bench has arrived, Clerk to contact Gary Bunting regarding laying a concrete plinth. Existing bench needs repairing however it is proving difficult to source any wood to repair the bench, PB to try Thaxters

22/82. To receive update on Flooding Ramsgate Street - email received from Steffan Aquarone dated 28th April (previously circulated to Councillors) – Clerk to check on Steffan Aquarone for updates

22/83. Matters for Further discussion – Pigs regarding Septic Tank, they have advised that they are experiencing problems however a new pump should be fitted soon and fix the issue. It was mentioned that this problem has been ongoing for over a year, this will be monitored by the Council and if necessary, the Environmental Protection will be notified

22/84. To agree date of the next meeting – 20th June 2022

22/85. To Close the Meeting – meeting closed at 20.15pm

Signed as a correct record by:

date: